

Office Manager's Annual Report – 2025

Kalihi Union Church

Aloha Kalihi Union Church Family,

As we reflect on 2025, my heart is filled with gratitude for God's faithfulness. This year brought both blessings and challenges, yet through it all, His provision and mercy sustained us. Personally, 2025 was a difficult year as my husband and I faced the loss of loved ones—family members and dear friends who were pillars in our lives. Their passing left me broken, but God's assurance that they are with Him gave me comfort and strength to continue serving. I am deeply thankful for the prayers and support from our church family; they carried me through the hardest moments.

Despite personal trials, I witnessed God's faithfulness in our church, ministries, and other lives around me. Fourteen years ago, when I first visited KUC, I saw a church rooted in faithfulness—and that remains true today. Working here has shown me that even in seasons of hardship, God is present and active.

Office Operations and Highlights

Security:

Safety remained a top priority. We continued implementing strict sign-in and visitor pass procedures and followed up diligently to ensure accountability. Our Sunday security program, launched in mid-2024 with the partner churches, expanded this year to cover all English services, ensuring full-day coverage. Praise God for the men who stepped up to serve faithfully in this role. Let us continue to pray for these faithful servants who serve the Lord so faithfully.

Internet:

Spectrum began working on our internet (WIFI) on February 3, 2025, to install the new fiber-optic system. The project involved utilizing existing conduits as well as drilling and running new wiring to extend connectivity across the campus. The work was estimated to take three weeks with an additional week allocated to complete the installation of the campus wide hotspots. It was completed and tested on March 10, 2025. We rejoiced over this day because it was a long overdue project. Praise God for bringing it to completion.



Facilities/Campus Usage:

Our campus was vibrant and active, hosting up to 15 events daily, with a record of 22 events in one day. Every event was Christ-centered—focused on worship, teaching, and building relationships. This is a testimony to God's work through His people. Praise God for the many godly saints who host these events and prayers especially for the participants. We were able to schedule a campus-wide closure in order to do maintenance work and cleaning and maintenance break from December 29 to January 4, allowing contractors to deep-clean carpets and polish cement areas.

Parking:

In November, our long-time parking partner, Ronald N.S. Ho & Associates ended their four-year partnership using our parking lot. While we valued that partnership, having full access to our lot again has been a blessing, especially during large events.

Volunteers and Teamwork

Our office volunteers are the backbone of our ministry. From reception and bulletins to altar flowers and planning center support, their dedication makes everything possible. Thank you to each one who served faithfully in 2025—you are a blessing!

SPECIAL THANK YOU:

I want to express my sincere gratitude to my office volunteers. Your kindness, dedication and selflessness mean so much to me and I deeply appreciate each of you.

Many of you have served faithfully for more than 5 years and your commitment has been a true blessing. I could not run this office alone, but together-with your support, unity and prayer, we are able to face everything challenge through the strength of Jesus Christ. thank you for your faithful service and for all you do.



- **Consuelo Cabayao** (Planning ctr., Partners)
- **Helen Yap** (Reception, Homebound, bulletin) Sunday Partners attendance
- **Honorita Dois** (New-Reception)
- **Jon Leong** (Attendance)
- **Lei Hilton** (Altar Flowers, Filing)
- **Margaret Woo** (Building report, filing, greeting cards, reception)
- **Patty Ching** (Office, KUC News)
- **Myrna Tong** (Library)
- **Selma Kelly** (Reception)
- **Wendy Kamimura** (Reception, Planning Ctr.)
- **Uilani Ciacci** (Reception, Name tags, Altar flowers, Bulletins, Altar Flowers)

Major Events and Ministry Engagement

- **Office Retreat (March 17–18)** – Strengthened team unity and spiritual growth.
- **Women’s Ministry Events** – Tea, dinners, and Christmas gatherings were beautifully Christ-centered and relational. They always do a great job. Touched many lives, and
- **Kalihi Parade (Nov 28)** – A joyful outreach to our community. Many children and families were out by the roadside to see the parade; but those who were in the parade were really enjoying the walk and fellowship with each other. It was so good to see all the people came down to join in the walk.
- **Living Christmas (Dec 13)** – A powerful event with partner churches volunteering and serving together.
- **Christmas Celebration (Dec 20- Kosraean) (Dec 24-KUC Eve)** – Honoring the birth of our Savior with worship and f



Personal Reflection

Serving as Office Manager is more than an administrative role—it is a spiritual calling. My goal is not only to manage operations but to pray with people, point them to Jesus, and help them experience His love. Our motto, **“Loving God, Loving People,”** remains at the heart of everything we do.

Looking Ahead

As we enter 2026, our goals include:

- Continuing to strengthen partnerships with churches and ministries.
- Enhancing security and campus management systems.
- Implementing First Aid training for staff and volunteers.
- Seeking God’s guidance for every decision and praying for a refreshing spirit in the new year.

Thank you, Kalihi Union Church family, for your prayers, support, and love. Together, we glorify His name and serve as a lighthouse to our community and beyond.

Glorifying His Name,

Submitted by
Sepe Ochoa
Office Manager

Preschool Staff & KUC Office Staff and Volunteer Christmas Party 2025



Partner Churches

Many may not realize the depth of influence Kalihi Union Church has through its partnership with the churches and ministries on our campus. Being located here has made it easier for many to come to know the Lord as their $\text{c}^{\text{f}}\text{X}^{\text{U}}\text{b}^{\text{X}}$ Savior. It has also provided leaders with a stable space to minister to their members— free from the stress of finding a weekly location for Sunday services.

Partner church leaders meet with the KUC staff on the **first Tuesday of every month** for accountability, communication, and fellowship. They also gather for a **campus-wide workday every second Saturday**, serving together to care for the grounds God has entrusted to us.

Kalihi Union Church continues to be a lighthouse—shining Christ’s love into our community, throughout our state, and outward to the ends of the earth.

Sunday Attendance for 2023, 2024, & 2025

| 2,023 | | 2,024 | | 2,025 | |
|-------------------------|---------------|-------------------------|---------------|---------------|---------------|
| Jan | 0 | Jan | 2,398 | Jan | 2,658 |
| Feb | 634 | Feb | 2,653 | Feb | 2,712 |
| Mar | 1,361 | Mar | 2,947 | Mar | 3,551 |
| Apr | 2,866 | Apr | 2,495 | Apr | 2,905 |
| May | 2,314 | May | 2,823 | May | 2,861 |
| Jun | 1,964 | Jun | 3,197 | Jun | 3,494 |
| Jul | 2,703 | Jul | 2,409 | Jul | 2,779 |
| Aug | 2,240 | Aug | 2,587 | Aug | 2,862 |
| Sept | 2,534 | Sept | 3,244 | Sept | 2,939 |
| Oct | 2,483 | Oct | 2,475 | Oct | 2,916 |
| Nov | 2,425 | Nov | 2,755 | Nov | 3,261 |
| Dec | 3,287 | Dec | 3,509 | Dec | 2,615 |
| Total | 24,811 | Total | 33,492 | Total | 35,553 |
| 33,492 - 24,811 = 8,681 | | 35,553 - 33,492 = 2,061 | | 10,742 | |

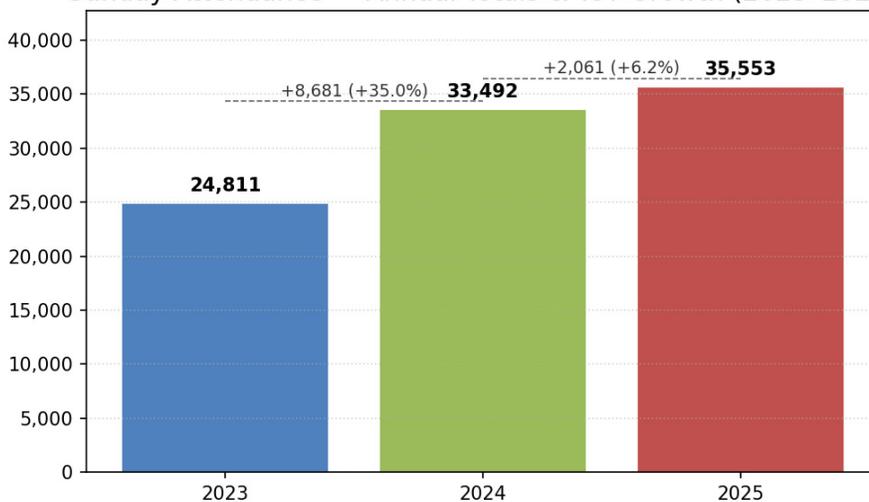
ABOVE (Left):

Partner Churches attendance total on Sundays from January 2023 to December 31, 2025

BELOW (left):

Graph of the Partner Churches attendance on Sundays from January 2023 to December 31, 2025, and percentage of the growth each year.

Sunday Attendance — Annual Totals & YoY Growth (2023–2025)



PARTNER CHURCHES:

In 2025 we have 14 churches, 17 services every Sunday from 6:00 AM to 10:00 PM